

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS:

Notice is given in accordance with section 19(3) of the Education and Inspections Act 2006, as amended by the Education Act 2011, that Surrey County Council (SCC) is proposing to make a significant change to **St. Mary's C of E Junior School**.

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

N/A

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school.

St. Mary's C of E Junior School, Silkham Road, Oxted, Surrey, RH8 0NP
(Voluntary Aided)

Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey,
KT1 2DN

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

From 1 September 2018, it is proposed to enlarge St. Mary's C of E Junior School from a 360-place Junior School, 90 places per year from Year 3 to Year 6, to a 660-place Primary School, 60 places per year from Reception to Year 2 and an additional intake of 60 pupils at Year 3, giving 120 places in total from Year 3 to Year 6. The school would grow incrementally, year-on-year, with the first 120-place Year 3 cohort starting in September 2018 and working its way progressively through the age range to Year 6. As such, the total capacity of the school would be permanently increased from 360 to 660 pupils and it would reach its full capacity in 2021. This proposal is linked to the proposal of the Governing Body of St. Mary's C of E Junior School to extend the lower age range of St. Mary's C of E Junior School from 7-11 (Junior) to 4-11 (Primary), so that it becomes a Primary School from 1 September 2018.

These proposals are related to the proposal to close Downs Way School. The expansion of capacity at St. Mary's C of E junior School reflects an element of the process of amalgamating the two schools, with the closure of Downs Way School and the extension of the age range at St. Mary's C of E Junior School reflecting the other

essential steps in this respect.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

This is a four week consultation, which begins on Monday 18 September 2017 and concludes at midday on Monday 16 October 2017. Any person may object to or make comments on the proposals by sending representations to:

Oliver Gill, Surrey County Council, Room 326, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Alternatively, representations can be made by email to:

schoolorg@surreycc.gov.uk

The consultation can also be accessed from the Surrey County Council website:

www.surreysays.co.uk

Alteration description

4. A description of the proposed alteration and, in the case of special school proposals, a description of the current special needs provision.

To enlarge the formal capacity of St. Mary's C of E Junior School from 360 to 660 places, from 1 September 2018. This proposal is an essential element in enabling the school to become a Primary School from the aforementioned date, as well as expanding KS2 provision therein. The school would have an intake of 60 pupil places in Year R and a further intake of 60 pupils in Year 3.

School capacity

5.(1)

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The school is presently a 360-place Junior School, 90 places per year from Year 3 to Year 6. It is proposed to enlarge the school to a 660-place Primary School, 60 places per year from Reception to Year 2 and an additional intake of 60 pupils at Year 3, giving 120 places in total from Year 3 to Year 6.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be

admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The current Published Admission Number (PAN) for the school is 90 in Year 3. Under this proposal, St. Mary's C of E Junior School would expand to have a PAN of 60 at Year R and a distinct PAN of 60 at Year 3, meaning that the school would have capacity for a total of 120 pupils in the Key Stage 2 age range (Year 3 to Year 6).

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

With respect to the proposal to enlarge Key Stage 2 provision, it is proposed that the school would grow incrementally, year-on-year, with the first 120-place Year 3 cohort starting in September 2018 and working its way progressively through the age range.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

(2) a statement of the number of pupils at the school at the time of the publication of the proposals.

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The statutory proposal would be implemented by Surrey County Council.

Additional Site

7.— (1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site is required in order to facilitate these proposals. However, if the proposed amalgamation with Downs Way School were to proceed, then the St. Mary's C of E Junior site would be extended through the transfer of the Downs Way site, in order that the new school could operate on a single site.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

The transferred site area would be provided by Surrey County Council, via a freehold transfer to the Southwark Diocesan Board of Education.

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(a) the arrangements for safeguarding the welfare of children at the school;

N/A

(b) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(c) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision —

(a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

(b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The school will remain on its existing site.

- (b) the distance between the proposed and current site;

N/A

- (c) the reason for the choice of proposed site;

N/A

- (d) the accessibility of the proposed site or sites;

N/A

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

10. The objectives of the proposals.

The proposal to expand the capacity of St. Mary's C of E Junior School into KS1 is a fundamental element of the proposal to amalgamate this school with Downs Way School. The schools serve the same geographic area and are on adjacent sites. The proposal will formalise existing partnership working; augment the cohesiveness of the school community; provide for more streamlined transitions between key stages; and allow for the most efficient allocation of resources.

The proposal to expand KS2 provision at the school is in response to the local demand for junior school places at this school and a basic need for more school places in the Oxted & Limpsfield area. This is demonstrated by several years of demand, together with future pupil forecasts (based on birth, migration and housing development data),

and forms part of a borough-wide expansion programme, aimed at providing sufficient school places to meet the projected levels of demand.

As this represents the formalisation of existing partnership arrangements, it is not anticipated that this proposal will have an adverse effect on other schools in the area.

Consultation

11. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
 - (b) minutes of all public consultation meetings;
 - (c) the views of the persons consulted;
 - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - (e) copies of all consultation documents and a statement on how these documents were made available.

Surrey County Council, in partnership with the Governing Bodies of St. Mary's C of E Junior School and Downs Way School, together with the Southwark Diocesan Board of Education, conducted an informal consultation on the proposals between 24 July 2017 and 4 September 2017. A consultation document was produced and made available on both the schools' and Surrey County Council's website. All key stakeholders were made aware of this process, inclusive of parents/carers of children attending both St. Mary's C of E Junior School and Downs Way School; employees and Governors of the schools; the Southwark Diocesan Board of Education; relevant unions; local residents; other local schools; local borough and county councillors; and the School Admissions Forum. The views of stakeholders who had responded to a previous iteration of this consultation (run between November 2016 and February 2017) were also factored into the decision to proceed with the publication of statutory notices.

The views of consultees who responded to the consultation were distinctly in support of the proposals. A summary of the views expressed through the consultation exercise can be obtained from: schoolorg@surreycc.gov.uk

All statutory requirements in relation to this consultation exercise have been complied with.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The cost of the proposed project will be funded through Surrey County Council's Schools Basic Need Capital Programme and funding for this scheme is included in the current 2015-21 Medium Term Financial Plan.

13. A copy of confirmation from the Secretary of State and/or local education authority that funds will be made available (including costs to cover any necessary site purchase).

Surrey County Council's Section 151 Finance Officer has approved the expenditure for this expansion project.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

N/A

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

- (c) evidence of parental demand for additional provision of early years provision;

N/A

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

- (d) The proposed number of sixth form places to be provided.

N/A

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

The proposal will not change arrangements for pupils with Special Educational Needs.

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

- (d) details of how the provision will be funded;

N/A

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;

- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

- (b) evidence of local demand for single-sex education.

N/A

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The proposal will not have a negative impact on the provision of the school's extended

services.

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Tandridge is experiencing a steady increase in the demand for school places, reflecting both a rise in birth rate and increased house building and migration within the area. Births in the Borough in 2014 were 9.2% higher than births in 2002. Additional primary school places have been provided reflective of this demand, including the expansion of infant provision at Downs Way School. It is therefore necessary to expand Key Stage 2 provision in the area, in order to ensure that all those with infant places can be offered a corresponding junior place. If approved, this proposal would provide 120 additional junior places within Oxted & Limpsfield that would bridge the projected gap between the supply of and demand for school places.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

St. Mary's C of E Junior School admits pupils from a range of infant schools in Oxted and the surrounding area including Church of England schools. The Church of England Primary schools include Limpsfield C of E Infant School and St. Peter's, Tandridge C of E Infant School, in the Oxted & Limpsfield area, which together create significant demand for places at St. Mary's C of E Junior School, that can only be adequately accommodated by expanding the Year 3 PAN.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A